

## TUITION RATES & FEE SCHEDULE, page 2 September 2023 - June 2024

### Tuition Payment Schedule

Payment is expected to be received by the 1<sup>st</sup> day of the month. Your first tuition payment is due September 1, 2023. Tuition is due in full each month, regardless of illnesses or vacations.

Payment 1	September 1, 2023*	Payment 6	February 1, 2024
Payment 2	October 1, 2023	Payment 7	March 1, 2024
Payment 3	November 1, 2023	Payment 8	April 1, 2024
Payment 4	December 1, 2023	Payment 9	May 1, 2024
Payment 5	January 1, 2024	Payment 10	June 1, 2024

\*If you enroll after September 1, 2023 your first payment is due at the time of enrollment

### Payment Address

Please make your check payable to EMG, Inc., and mail payments to EMG:

**Eastgate Montessori Garden**  
**15032 SE 44<sup>th</sup> Street**  
**Bellevue, WA 98006**

### Bank Bill Payer System

To use your bank's bill payer system to submit your tuition payment to EMG, use the following information:

**Company:** Eastgate Montessori Garden  
**Account Number:** Your child's first and last name  
**Address:** The **Payment Address** listed above

### Late Fee

A \$35 late fee is charged if tuition is not received by the 8<sup>th</sup> of the month.

### NSF Check

There is a \$30.00 charge for a returned payment.

### Add-on Hours

Additional hours are computed at the rate of **\$20.00** per hour.

### Late Pick-Up Fee

If you pick up your child after closing, you will be charged a late fee of \$25.00 at 4:01 pm, and then \$1 per minute thereafter. Thank you for understanding,

### Withdrawal/Enrollment Modifications

A **written notice** must be made **30 days in advance** to inform the school when withdrawing your child or decreasing enrollment. If this is not done, your tuition will be due in full as stated on your signed contract. If written notice of withdrawing your application is received before August 1, 2023, the registration fee is refunded when the class is full.

### Vacation Days & School Closure

Eastgate Montessori Garden follows the Bellevue Public School calendar for in-service days, holidays, and scheduled vacations including at least one week for each of the following: Winter Break, Mid-Winter Break and Spring Break. EMG is closed New Year's Day, Martin Luther King Day, President's Day, Memorial Day, Veterans' Day, Thanksgiving Day and the day after.